

## 'INTENSIVE' EMT PRE-COURSE CHECKLIST

This document is meant to guide you through the required steps that you need to complete before the start of your course. **Please compile the following items and submit each item in the correct location on your registration page on the NCOAE website, using your login credentials.**

### General Required Items

- Course textbook: Emergency Care and Transportation of the Sick and Injured, 11th Edition [Discount Link](#)
- Laptop computer to complete quizzes, exams, and assignments
- Set travel/ housing for practical dates. NCOAE offers a limited amount of 'rustic cabin' and tent pad rentals.

### Due 30 days prior to the start of your course

- Course tuition paid in full
- Request P-Number using [these instructions](#) and submit it using [this form](#)
- Complete Student [Clinical Onboarding Form](#)
- Initiate Background Check & 12 Panel Drug screen ([using this link](#))

### Due the Monday before your course begins

- NCOAE Releases ([Media](#), [Participant](#), and [Health Form](#))
- Proof of Age: License, Passport, or official Picture ID with Birth Date
- Proof of Education: HS Diploma or equivalent
- Vaccination records:
  - Flu immunization (only required during October-March months)
  - History of Chicken Pox/Titer or 2 Varicella immunizations (given 4 weeks apart)
  - 2 MMR or Titer
  - TD and/or TDap (**within past 10 years**)
  - Hep B vaccinations or [signed declination statement](#)
  - COVID-19 Vaccine Record
  - TB Skin test (PPD **within the past year**) or Chest X-ray

### Certificates of Completion Due the Friday before your course begins on eLearning website

You can expect pre-course training to take approx. 30 hours. Feel free to start your FEMA & TIM training early using the links below. The rest will be accessible 30 days before the start of the course on our eLearning website.

- FEMA Trainings
  - [IS-5.A An Introduction to Hazardous Materials.](#) - Certificate Upload required
  - [IS-100.C: Introduction to Incident Command System](#) - Certificate Upload required
  - [IS-200.C: ICS for Basic Incident Command System for Initial Response](#) - Certificate Upload required
  - [IS-700.B: National Incident Management System \(NIMS\) An Introduction](#) - Certificate Upload required
  - [IS-800.C National Response Framework, An Introduction](#) - Certificate Upload required
- [Traffic Incident Management \(TIM\)](#) - Certificate Upload required
- Coaching of the Emergency Vehicle Operator (CEVO)
- Heartcode BLS – Certificate Upload required
- Blood Borne Pathogens Training
- Chapter 1-4 Preparatory Section Lesson

If you have questions or concerns please let us know!

**We can be reached at 910-399-8090 from 8am-5pm EST, Monday-Friday or by email at [Allie@NCOAE.org](mailto:Allie@NCOAE.org).**